2019 Leading Edge Consortium Vendor Experience

The 2019 LEC Vendor Experience will be in the Ellington Ballroom Prefunction area on the 14th floor (or C-Level) of the Loews Hotel-Atlanta. See map on page two.

Please stop by the Registration Desk to pick-up your badge and exhibitor ribbon.
- On Thursday, registration will be in the hallway outside of the Chastain Room from 7:00 AM-5:00 PM and then it will move to the Prefunction area. Registration will be open from 7:00 PM-9:00 PM on Thursday evening.

Thursday, October 24: Set-Up & Welcome Reception
- Set up your assigned table (see floorplan above) in the Prefunction area on Thursday between 5:30-7:00 PM. The Vendor Experience will open at 7 PM. The Welcome Reception begins at 7:30 PM in that area and on the Terrace. (In the event of inclement weather, the Welcome Reception will be moved to the Overlook Room. The Vendor Experience will remain open.)
- After the reception, please do not leave anything of value (e.g., laptops, books, expensive swag) as the Prefunction area will NOT be secured. You may arrange to store valuables in the Chastain Room with the assistance of a SIOP staff member.

Friday, October 25: Vendor Experience Hours
- Attendee breakfast. Program begins at 8:30 AM.
- Coffee break
- Attendee lunch. Program begins at 1:15 PM
- Coffee break
- Social Hour (Attendees leave for Networking Dinner by 6:00 PM.)

All coffee breaks and the social hour will be in the Ellington Prefunction area.
Saturday, October 26: Vendor Experience Hours

7:00—8:00 AM  Attendee breakfast. Program begins at 8:00 AM.
10:15—10:45 AM  Coffee break
12:00—1:00 PM  Attendee lunch. Program begins at 1:00 PM.
1:00 PM  Pack up your table. You must arrange to have boxes shipped back through FedEx or UPS (see contact info below).

There will be luggage storage in Salon G on Saturday only. See map below.

Shipping, Printing, Coping & Faxing

- The Executive Business Center offers photocopying, faxing and personal computer access. It's open 24 hours a day. Access the center using a room key and a credit card.
- FedEx Office-Print & Ship Center—Pershing Point Plaza, 1375 Peachtree St NE, Atlanta, GA 30309. This is 0.8 miles north of the hotel.
- UPS Store Midtown—925 B Peachtree St NE, Atlanta, GA 30309. This is 0.4 miles south of the hotel.

Loews Hotel Atlanta 1065 Peachtree St NE Atlanta, GA 30309 Phone: 404.745.5000
This hotel is in the Midtown area of the city. Visit [www.atlanta.net](http://www.atlanta.net)

Questions
Susan Rogers, CAE, Manager of Business Development, will be onsite. Contact her through the Registration Desk staff or 734.482.2318 or srogers@siop.org