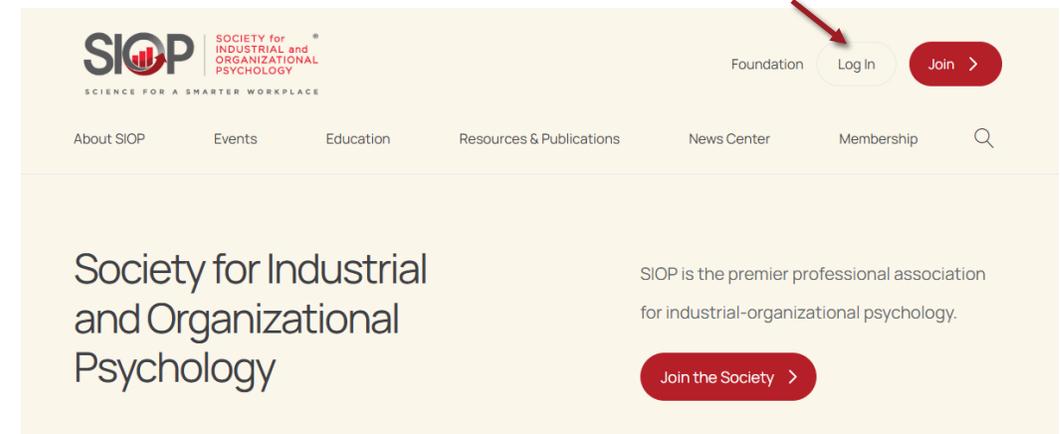




How to Renew Your Annual Membership

1. Follow the URL from your **Renewal Notice** OR go to <https://www.siop.org/>
2. Click the **Log In** button in the upper right-hand corner
(see Image 1)

Image 1



3. Enter in your login information
(see Image 2)
4. Click the red **Log In** button

Image 2

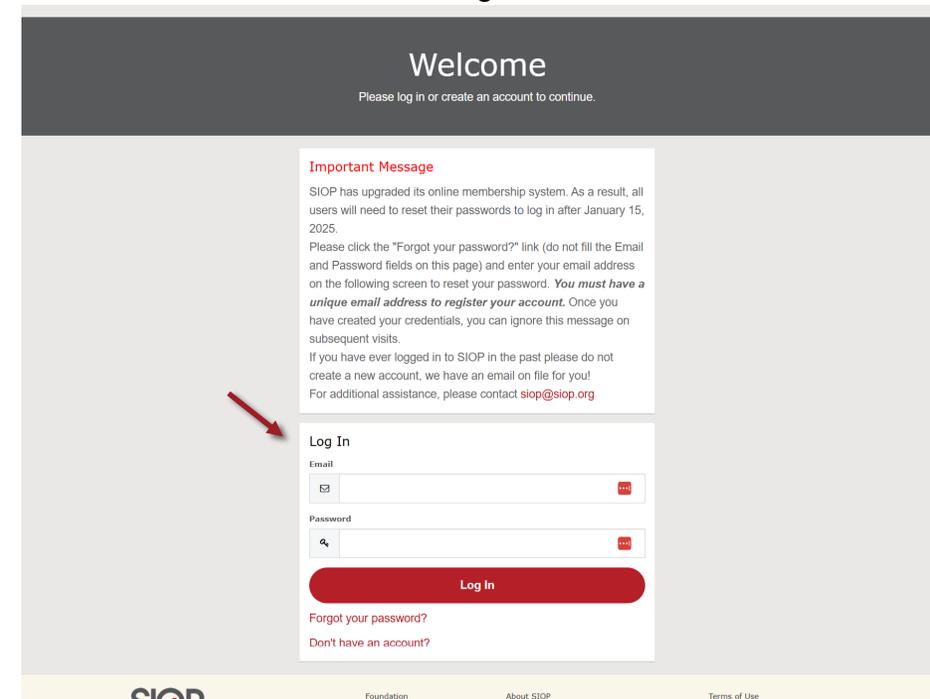
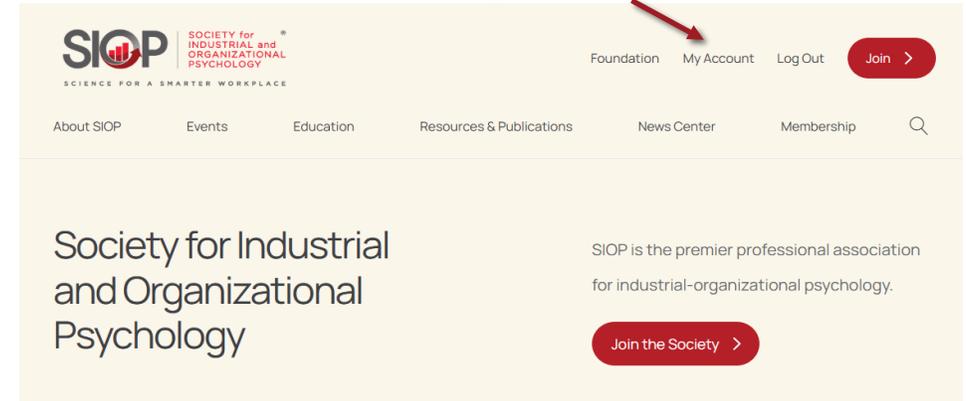
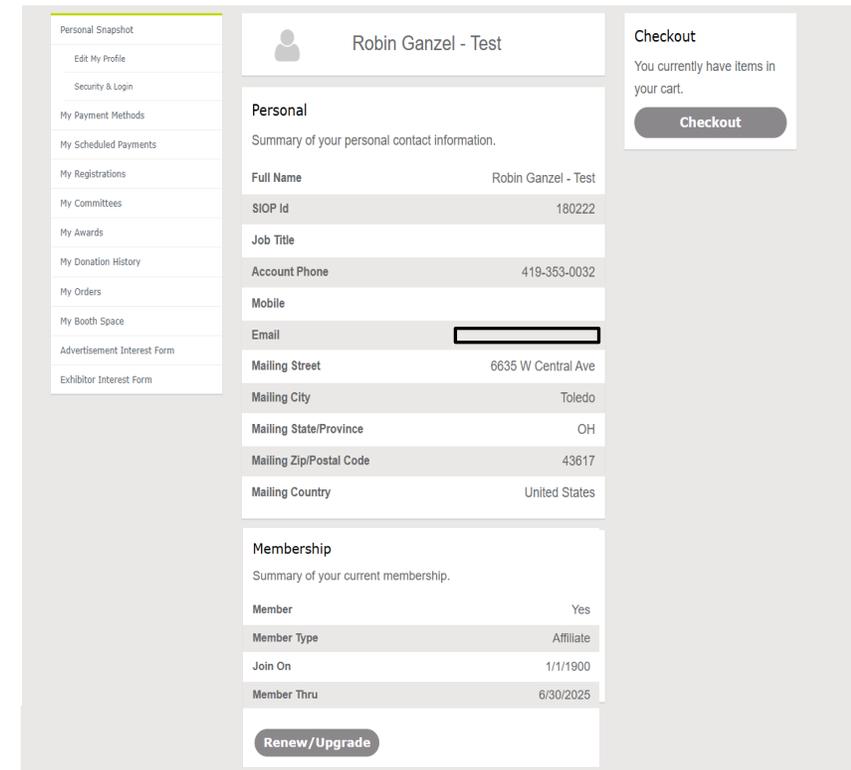


Image 3



5. Click on **My Account** in the upper right-hand corner.
(see Image 3)

Image 4



6. You will be brought to your "Personal Snapshot" page.
(see Image 4)

Image 5

Membership	
Summary of your current membership.	
Member	Yes
Member Type	Affiliate
Join On	1/1/1900
Member Thru	6/30/2025

[Renew/Upgrade](#)

7. Click the **Renew/Upgrade** button.
(see Image 5)

Image 6

Renew/Upgrade your SIOP Membership

Renew or upgrade your membership.

Based on our records, your existing Affiliate membership ended/is ending on June 30, 2025.
***I would like to**

Renew existing membership

Upgrade membership

[Next](#)

8. On the next screen, click the radio button next to "Renew existing membership."
9. Click the blue **Next** button once selected.
(see Image 6)

10. You will be brought to a membership selection page. Click the radio button next to the membership dues you are renewing (as indicated with the red arrow). You can also choose to add on a one-year subscription to the SIOP Research Gateway (SRG) (this is optional), if you wish to subscribe, check the box indicated with the blue arrow. (see Image 7)

11. You will also have the option to donate to the SIOP Foundation. To do so, please check the box indicated with the blue arrow. Once checked, a new box will open for you to enter in your desired donation amount.

12. Once you have made all your selections, click the blue **Next** button. (see Image 8)

Image 7

Renew/Upgrade your SIOP Membership
Renew or upgrade your membership.

Membership Selection:

Select your Membership
1 of 1 item • 0 items selected

Product Name	Price
<input type="radio"/> Affiliate Membership Dues	\$80.00

SIOP Research Access Subscriptions :

If you wish to subscribe to the SIOP Research Gateway, then please select the box below.

1 of 1 item • 0 items selected

Subscription Product	Price
<input type="checkbox"/> SIOP Research Gateway	\$65.00

Do you want to donate for SIOP FDN Dues Gift?

Previous Next

Image 8

Renew/Upgrade your SIOP Membership
Renew or upgrade your membership.

Membership Selection:

Select your Membership
1 of 1 item • 0 items selected

Product Name	Price
<input type="radio"/> Affiliate Membership Dues	\$80.00

SIOP Research Access Subscriptions :

If you wish to subscribe to the SIOP Research Gateway, then please select the box below.

1 of 1 item • 0 items selected

Subscription Product	Price
<input type="checkbox"/> SIOP Research Gateway	\$65.00

Do you want to donate for SIOP FDN Dues Gift?

Previous Next

13. If you **choose not to** subscribe to SRG nor donate, you will be taken to the checkout screen to complete your transaction. (see Image 9a)

14. If you **choose to** subscribe to SRG and/or donate, you will be taken to the checkout screen to complete the transaction with those additions added. (see Image 9b)

Image 9a

Checkout
Review your selection and pay

I understand my SIOP membership is not active, nor is the application submitted, until payment is received.

I Agree

Membership for Robin Ganzel - Test

5/1/2025 - 6/30/2026

Student Membership Dues	\$59.00
-------------------------	---------

Coupon Code
Limit one per order.

Code:

My Payment Methods
You don't have any payment methods saved at this moment. You can pay through a Credit Card and if required, save it for future use.

Payment Type

Pay Now - Saved Payment

Pay Now - New Credit Card

Billing Address

Country: United States

Street: 6635 W Central Ave

City: Toledo

State/Province: OH

Zip/Postal Code: 43617

Credit or Debit Card

Name on Card *

Card Number *

Security Code *

Expiration Date * 05 2025

Save for Future Use

Total Details

Grand Total	\$59.00
Balance	\$59.00

Submit

Image 9b

Checkout
Review your selection and pay

I understand my SIOP membership is not active, nor is the application submitted, until payment is received.

I Agree

Membership for Robin Ganzel - Test

5/1/2025 - 6/30/2026

Student Membership Dues	\$59.00
-------------------------	---------

Subscription for Robin Ganzel - Test

-

SIOP Research Gateway	\$65.00
-----------------------	---------

Donation Products

Product	Quantity	Total Price
SIOP PDN Dues Gift	1	\$25.00

Coupon Code
Limit one per order.

Code:

My Payment Methods
You don't have any payment methods saved at this moment. You can pay through a Credit Card and if required, save it for future use.

Payment Type

Pay Now - Saved Payment

Pay Now - New Credit Card

Billing Address

Country: United States

Street: 6635 W Central Ave

City: Toledo

State/Province: OH

Zip/Postal Code: 43617

Credit or Debit Card

Name on Card *

Card Number *

Security Code *

Expiration Date * 05 2025

Save for Future Use

Total Details

Grand Total	\$149.00
Balance	\$149.00

Submit

Image 10

The screenshot shows a checkout page with the following sections:

- Checkout** (Review your selection and pay)
- I Agree** checkbox (highlighted with a red box and an arrow pointing to it)
- Membership for Robin Ganzel - Test** (Total Price: \$59.00)
- Subscription for Robin Ganzel - Test** (Total Price: \$65.00)
- Donation Products** table:

Product	Quantity	Total Price
SIOP FDN Dues OR	1	\$25.00
- Coupon Code** (Limit one per order, Code: , Apply button)
- My Payment Methods** (You don't have any payment methods saved at this moment. You can pay through a Credit Card and if required, save it for future use.)
- Payment Type** (Pay Now - Saved Payment, Pay Now - New Credit Card)
- Billing Address** (Country: United States, Street: 6635 W Central Ave, City: Toledo, State/Province: OH, Zip/Postal Code: 43617)
- Credit or Debit Card** (Name on Card, Card Number, Security Code, Expiration Date, Save for Future Use checkbox)
- Total Details** (Grand Total: \$149.00, Balance: \$149.00)
- Submit** button (highlighted with a red box and an arrow pointing to it)

15. To check out:

- Ensure you check "I Agree" in the first box.
- Check over the charges for accuracy (1-3 boxes depending on the choices you made in the previous screen).
- Scroll down and enter/verify your billing address.
- Scroll further to enter in your payment information.
- Finally, hit the red **Submit** button to complete your renewal.

(see Image 10)

Image 11

14. Finally, you will be brought to your order summary page. Here, you can view what you purchased and print a copy. (see Image 11)

The screenshot shows an 'Order Summary' page with a dark header containing the title and the text 'You're all set.'. Below the header, there are two summary boxes: 'Order' and 'Bill To'. The 'Order' box lists: Order #0000189, Transaction Date 5/2/2025, and Grand Total \$149.00. The 'Bill To' box lists: Robin Ganzel - Test, 6635 W Central Ave, Toledo, OH 43617, United States. A 'Print' button with a printer icon is located in the top right corner, with a red arrow pointing to it. The main content area lists three items: 'Membership for Robin Ganzel - Test' (5/1/2025 - 6/30/2026) with a total price of \$59.00; 'Subscription for Robin Ganzel - Test' (SIOP Research Gateway) with a total price of \$65.00; and 'Donation Products' (SIOP FDN Dues Gift, quantity 1) with a total price of \$25.00. A 'Total Details' section at the bottom right shows: Grand Total \$149.00, Total Payment \$149.00 (VISA ending in 1111), and Balance \$0.00.

Order	Bill To
Order #0000189	Robin Ganzel - Test
Transaction Date 5/2/2025	6635 W Central Ave
Grand Total \$149.00	Toledo, OH 43617
	United States

Item	Total Price
Membership for Robin Ganzel - Test 5/1/2025 - 6/30/2026 Student Membership Dues	\$59.00
Subscription for Robin Ganzel - Test - SIOP Research Gateway	\$65.00
Donation Products SIOP FDN Dues Gift (Quantity: 1)	\$25.00

Total Details	Amount
Grand Total	\$149.00
Total Payment VISA ending in 1111	\$149.00
Balance	\$0.00

If at anytime during this process you encounter any issues or have questions, please reach out to us at siop@siop.org.