

SCIENCE FOR A SMARTER WORKPLACE

How To Update Your Profile

- 1. Go to https://www.siop.org/
- 2. Click the Log In button in the upper right-hand corner (see Image 1)

- 3. Enter in your login information (see Image 2)
- 4. Click the red Log In button



- UPDATED: 5/2/2025

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5. Click on My Account in the upper righthand corner. (see Image 3)

6. You will be brought to your "Personal Snapshot" page. (see Image 4)



	Image 4	
Personal Snapshot Edit Ny Profile	Robin Ganzel - Test	Checkout You currently have items in your cart. Checkout
Security & Login My Payment Methods My Scheduled Payments My Registrations Mu Committee	Personal Summary of your personal contact information. Full Name Robin Ganzel - Test	
My Awards	SIOP Id 180222 Job Title	
My Donation History My Orders My Booth Space	Account Phone 419-353-0032 Mobile	
Advertisement Interest Form Exhibitor Interest Form Mailing State/Pr Mailing Zip/Post Mailing Country	Email Mailing Street 6635 W Central Ave Mailing City Toledo	
	Mailing State/Province OH Mailing Ip/Postal Code 43617	
	Mailing Country United States	
	Membership Summary of your current membership. You are currently not a member. Join Now	

Image 5

 Select Edit My Profile from the menu options on the left. (See image 5)



Image 6



 To update your profile picture, select the picture placeholder as indicated in the image.

(See image 5)

 Drag and drop your photo OR click in the blue box to choose your photo manually.

(See image 7)

8. My Profile will open where you can edit the following fields:

(See image 8)

- Name and Job Title
- Phone
- Mailing Address
- Make decisions on your inclusion in SIOP's Media Resources Directory
- Make decisions on your inclusion in SIOP's Consultant Locator Directory
- Billing Address
- Additional Information
 - Gender
 - Ethnicity
 - Disability Status
 - Veteran Status
 - Area of Interest
 - Employment Status
 - Employer Information
 - Year Started in the I-O Field
 - Licensure Information
 - Other Organizational Affiliations
 - Add a bio or information about you
 - Add LinkedIn Account Information
 - Update your expected graduation date (for Student members)



Image 8



9. Once all update have been made, make sure to hit the red Save button at the bottom of the page. (See image 9)

10. Once saved, you will get a "Got it, thanks." message.

Image 9 строутет этагаэ Company Name Primary Employer --None--Туре Year Started in the I-O Field(YYYY) Licensed Psychologist States Provinces of Psychology Licenses SHRM Certification Other Organizational Select Some Options Affiliations [No Title] About Me Practitioner Academic LinkedIn Account Expected Graduation Date Save



(See image 10)

If at anytime during this process you encounter any issues or have questions, please reach out to us at siop@siop.org.