[GTP] How to Edit Company Photo on SIOP Portal

This guide provides a straightforward process for adding/editing your company photo on the SIOP Portal, ensuring your profile remains current and professional. It simplifies the steps needed to update your image, making it accessible even for those unfamiliar with the platform.

1   Navigate to **https://portal.siop.org/**

2 Click "My Affiliations" on the left hand tool bar

Personal Snapshot

View your latest notifications and snapshots of your profile.

Personal Snapshot
Edit My Profile
Security & Login
My Payment Methods
My Scheduled Payments
My Registrations
My Committees
Join a Committee
Committee Roster
Member Directory
My Awards
My Donation History
My Affiliations
My Orders
Company Scheduled Payments
Election Nominations
My Nominations
My Booth Space
Advertisement Interest Form
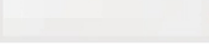Exhibitor Interest Form
Graduate Training Program Online

Personal

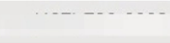Summary of your personal contact information.

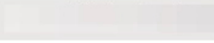| Full Name	
SIOP Id	
Job Title	Managing Partner
Account Phone	
Mobile	
Email	
Mailing Street	
Mailing City	
Mailing State/Province	FL
Mailing Zip/Postal Code	34787
Mailing Country	United States
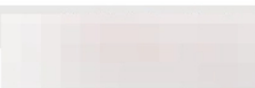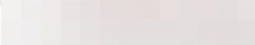
Membership

Summary of your current membership.

3 Click on the three dot ellipses of the affiliation you wish to change/add a photo.

4   Click "Edit Company"

My Affiliations

Manage your current company affiliations.

Personal Snapshot

    Edit My Profile

    Security & Login

My Payment Methods

My Scheduled Payments

My Registrations

My Committees

Join a Committee

Committee Roster

Member Directory

My Awards

My Donation History

My Affiliations

My Orders

Company Scheduled Payments

Election Nominations

    My Nominations

My Booth Space

Current Affiliations

Primary Affiliation

⋯

Other Affiliations

University of Central Florida
MS in I-O Psychology

⋯

Company Profile
Manage Roster
Set as Primary
Remove
Edit Company

Add Affilia...

5 Click here. You will see an up facing red arrow on the affiliation logo icon, or logo.

6 Click "Drop a photo here, or press to manually choose one. **File size limit is 2mb**."

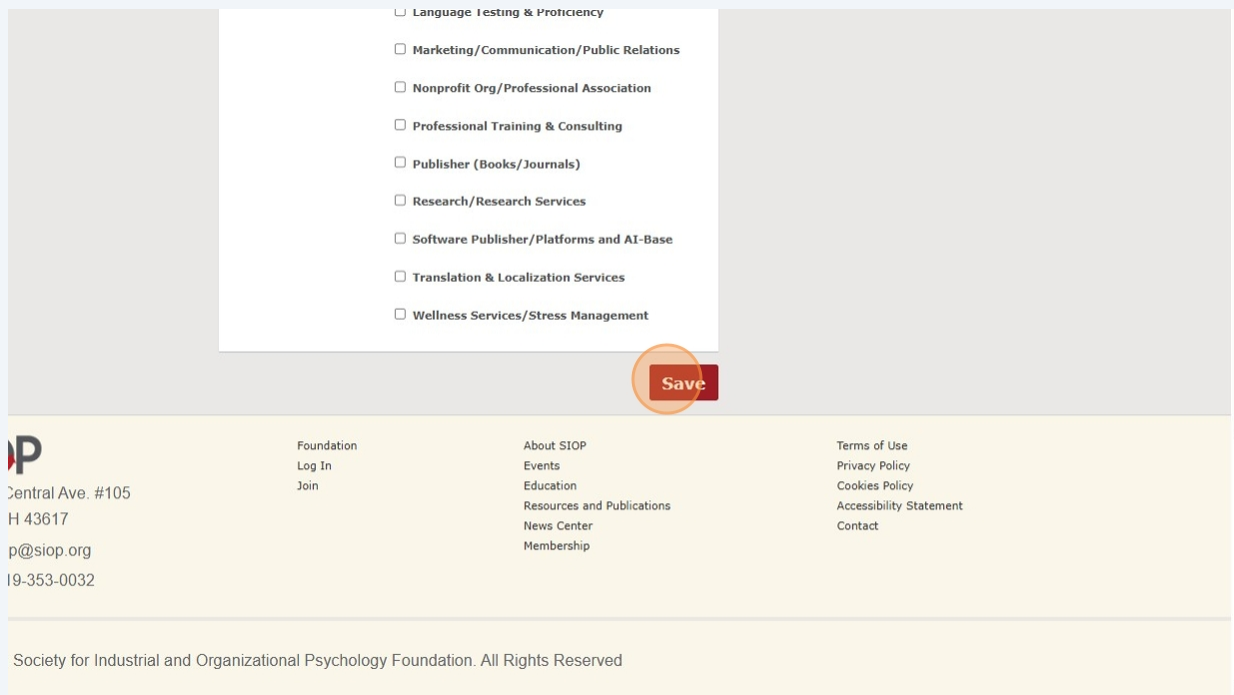**7** Once you've selected your graphic, it should appear next to the company/institution name. Scroll to the bottom of the page and click "Save".

☐ Language Testing & Proficiency

☐ Marketing/Communication/Public Relations

☐ Nonprofit Org/Professional Association

☐ Professional Training & Consulting

☐ Publisher (Books/Journals)

☐ Research/Research Services

☐ Software Publisher/Platforms and AI-Base

☐ Translation & Localization Services

☐ Wellness Services/Stress Management

Save

Foundation   About SIOP   Terms of Use
Log In   Events   Privacy Policy
Join   Education   Cookies Policy
                    Resources and Publications   Accessibility Statement
                    News Center   Contact
                    Membership

Central Ave. #105
H 43617
p@siop.org
19-353-0032

Society for Industrial and Organizational Psychology Foundation. All Rights Reserved

8 If you have additional questions or after completing these steps your image is still not showing in the GTP directory as part of your form, please email SIOP Staff liaison Jenny Baker at **jbaker@siop.org** for assistance.